

**Mississippi Mills Public Library Board
MINUTES**

**Regular Meeting
Wednesday October 28, 2015
Almonte Branch, 7:00 pm**

Present:

Board: Mary Lou Souter (Chair)
Anne Mason (Vice Chair)
Micheline Boucher
Wendy Hansen
George Seibel
Danielle Wojtyniak
Councillor Bernard Cameron

Staff: Pam Harris, CEO/Chief Librarian
Katherine Pillsworth, Recording Secretary

Regrets: Betty Mears, Stuart Langstaff,

The Chair called the meeting to order at 7:05 p.m.

1. APPROVAL OF AGENDA

**Moved by George Seibel
Seconded by Micheline Boucher
THAT the agenda be approved as presented.**

CARRIED

2. DISCLOSURE OF PECUNIARY INTEREST

None

3. APPROVAL OF MINUTES

**Moved by Micheline Boucher
Seconded by George Seibel
THAT the minutes dated September 30th be approved as revised.**

CARRIED

4. DELEGATIONS/PRESENTATIONS

None

5. BUSINESS ARISING FROM THE MINUTES

a. Pakenham Expansion update.

The communication restrictions on the Canada 150 Infrastructure Grant awarded for expansion of the Pakenham Branch has been lifted with the conclusion of the Federal Election.

Next steps include:

- (i) Review and signing of the federal government Contribution Agreement
- (ii) Motion by the Board resolution to accept the agreement, and
- (iii) Request to Mississippi Mills Council to support the project.

b. Budget:

Discussion continued from Item 5(a).

The Town of Mississippi Mills 2016 budget is currently under review

Pam Harris presented the revised operations budget to the Board

Action: Pam Harris will check the Ramsay Resolution re: transfer payments.

Moved by Anne Mason

Seconded by Bernard Cameron

THAT the Board approve the revised operations budget to be presented Nov. 20th, 2015 at Mississippi Mills Municipal Council Committee of the Whole.

CARRIED

6. CORRESPONDENCE

None

7. OTHER/NEW BUSINESS

a. Elizabeth Kelly Library Foundation Inc. "wish list" for financial support.

Discussion of items to be included in a request to the foundation for funding consideration.

For the current presentation 3 items were identified as priorities:

- (i) Replacement of carpeting for the Almonte Branch meeting room,
- (ii) Continuation of the Literacy Tutor programme,
- (iii) Storage cabinets and transportation dollies for the Almonte Branch Meeting Room.

Moved by Anne Mason

Seconded by George Seibel

THAT the Board have a motion in principle to accept the 3 items (as priorities) for the Elizabeth Kelly "Wish List".

CARRIED

8. REPORTS

a. Chair's Report

- (i) Very positive feedback on Pam's grant application for a Pakenham Music Instrument Lending Library launch from Susan and Kerry Badgley, sponsors of the Sarah Badgley Fund for Rural Ontario Children. The library has been made possible through their contribution.
- (ii) If applicable Mary Lou will respond to a potential complaint re: inability to place federal election campaign literature in the library
- (iii) A tentative schedule for November Standing Committee Meetings was compiled.

b. Committee Reports

- (i) Book Sale Committee – George Seibel reported: the Book Sale made a \$1,550.00 profit. 250 boxes of books were moved in 11/2 hours. Thank you to the 12 adult volunteers and 14 teen volunteers, and to Mary Lou for providing food for the day. **Recommendation:** increase the price per book to \$2.00 next year.
- (iv) Policy Committee – Anne Mason reported for Betty Mears: Pam and Betty met to review and prioritize policies. An Internet Policy, Smoking Policy and Governance Policy have been given top priority.

c. CEO/Chief Librarian Report

Pam Harris reviewed her report.
No Questions.

d. Financial Report

September YTD: the only YTD line approaching being overspent is hydro.

9. MEETING ANNOUNCEMENTS

Next meeting: November 25th, 2015 - Pakenham Branch

10. ADJOURNMENT

Moved by George Seibel
Seconded by Danielle Wojtyniak
THAT the meeting be adjourned.

CARRIED

The meeting adjourned 9:20 p.m.

Signed:

Mary Lou Souter, Board Chair

Katherine Pillsworth, Recording Secretary