

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD
Monday May 25, 2015
Almonte Branch, 7:00 pm

Attendance:

Present:	Bernard Cameron
Board:	Danielle Wojtyniak
Mary Lou Souter (Chair)	
Anne Mason (Vice Chair)	
Wendy Hansen	Staff:
Betty Mears	Pam Harris (CEO)
Micheline Boucher	Monica Blackburn (Secretary)
George Seibel	
Stuart Langstaff	

The Chair called the meeting to order at 7:03 pm.

APPROVAL OF AGENDA

Moved by Betty Mears
Seconded by George Seibel
THAT the agenda be accepted as amended.

Carried

Delegations/Presentations
1292080 Ontario Inc. The report was summarized for the Board. The various options were discussed. Input from the Board was taken, and will be incorporated in the final report. Applying for a grant under the CIP 150 was discussed.

Moved by Betty Mears
Seconded by Danielle Wojtyniak
THAT the MMPL Board approves submitting an application for funding for an expansion and barrier free improvements to the Pakenham Branch of the Mississippi Mills Public Library under the Canada 150 Community Infrastructure Program (CIP 150).

Carried

Mayor Shaun McLaughlin informed the Board that the town would like to open discussions with the Town of Carleton Place on the cost sharing agreement, known as the Howard Allen Agreement. What would be included in the discussions were asked. It was noted that the Library portion of the agreement would be discussed separately. It was noted that it would be negotiated on fairness and reciprocity. Mayor McLaughlin asked the Board if that met with their approval, which it did unanimously.

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. Approval of minutes.

Moved by George Seibel

Seconded by Betty Mears
THAT the Minutes of April 29, 2015 be approved as amended.

Carried

5. Business arising from the minutes.
a. None.

6. Correspondence.
a. None.

7. Other/New business.
a. The meeting went to in camera at 8:30 p.m.

Arise and Report:

Moved by Anne Mason

Seconded by Betty Mears

THAT the Mississippi Public Library Board meeting move to “in Camera” at 8:30 p.m. to address a topic pertaining to personal matters about an identifiable individual including municipal or local board employees,

AND FURTHERMORE THAT the CEO remain in the room.

Carried

Moved by Anne Mason

Seconded by Bernard Cameron

THAT the Mississippi Mills Public Library approve Karen Kiddey as Branch Services Supervisor, at the Branch Supervisor rate, step 1, on an interim basis, from June 1'15 to Aug. 31'15.

Carried

Moved by Danielle Wojtyniak

Seconded by Bernard Cameron

THAT the Mississippi Mills Public Library accept the staff the CEO/Chief Librarian recommendation to move employee # 0675 from Step 1 to step 2, of band 351-400 following a successful performance review.

Carried

8. Reports

a. Chair report.

Many thanks to Anne Mason and the Town for changes made to the org chart. Many thanks to Horticultural Society volunteers who have been working so hard on the garden in the back of the Almonte Library Branch. It is suggested that the board thank them with a little reception, or combined with the town as a combined thank you. Thank you to Anne for planting the vegetables in the front garden.

b. Committee reports.

Finance Committee report.

Moved by Wendy Hansen

Seconded by George Seibel

THAT the MMPL Board accept the Board Governance Organization Chart, version from May 24, page 1 and 2 go into the policy binder and page 3 go into procedures.

Carried

Wendy Hansen asked that a Strategic Planning Committee be struck tonight so that the Finance Committee can move forward in step with the Strategic Planning Committee. The following Board members will sit on the Strategic Planning Committee: Wendy Hansen, Betty Mears, Mary Lou Souter, George Seibel and Pam Harris (ex officio). Mary Lou reminded the Board that all will be involved at some point in the planning.

There was some discussion about a proposal from the Elizabeth Kelly Library Foundation Inc. regarding a survey on Library use and satisfaction. Mary Lou Souter and Pam Harris met with Bruce Attfield recently. Mary Lou assured the Board that the EKLF Inc. will seek input from the Board on how to proceed, what questions will be of interest to the Board, etc.

Wendy Hansen reported that the Finance Committee will be meeting with our Treasurer, Rhonda Whitmarsh, to review the 2014 Auditor's report. The Finance Chair will then report back to the Board.

Outreach Committee report.

The approval of the terms of reference has been moved to the June meeting. Danielle, Pam and Danielle's mother (a librarian) met to discuss Friends of the Library.

c. CEO/Chief Librarian report.

The TAG zine was handed around. The collection of renewal statistics was discussed.

d. Financial report.

It was asked if the book sale money from 2014 had been applied to DVD purchases. It has not. Clarification on the Computer Services line was asked for. Pam will confirm the costs noted.

9. MEETING ANNOUNCEMENTS

Next meeting will be held on June 24, 2015 in Pakenham at 7pm.

10. ADJOURNMENT

Moved by Micheline Boucher

Seconded by Danielle Wojtyniak

THAT the meeting be adjourned.

Carried

Meeting adjourned at 9:45 pm.

Signed:

Mary Lou Souter, Board Chair

Monica Blackburn, Recording Secretary