

MISSISSIPPI MILLS PUBLIC LIBRARY BOARD
MINUTES
Regular Meeting

A regular meeting of the Mississippi Mills Public Library Board was held on September 25, 2019 at 2:30 p.m. at the Pakenham Branch.

1. CALL TO ORDER

The meeting was called to order at 2:35 p.m.

2. ATTENDANCE:

PRESENT:

Micheline Boucher
Jeff Fraser
Councillor Jan Maydan
Cathy Peacock, Chair
Marie Traversy
Warren Thorngate

ABSENT:

Barbara Button
Leanne Czerwinski, Acting Chair

3. APPROVAL OF AGENDA

Resolution No. 29-19

Moved by J. Fraser

Seconded by J. Maydan

THAT the agenda be approved.

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

[None]

5. DELEGATIONS/PRESENTATIONS

[None]

6. CONSENT ITEMS

- a) August 14, 2019 minutes
- b) Correspondence- thank you card for children's' summer programming and note from the Cancer Support Group Almonte
- c) Reports- September 2019 CEO Report, Almonte Magazine Shelving Report
- d) Incidents
 - verbal update on the problems with the Pakenham lift. The Facilities Manager and lift maintenance company are working on the ongoing issues.
- e) Financials- July 31, 2019 and August 31, 2019 Financial Statements

Resolution No. 30-19

Moved by M. Boucher

Seconded by W. Thorngate

THAT the MMPLB accepts the consent items and approves the August 14, 2019 minutes as amended.

CARRIED

7. FOR DISCUSSION/DECISION

- a) Business arising from the minutes

That Resolution No. 12-19; Moved by B. Button, seconded by M. Boucher THAT J. Fraser, W. Thorngate and M. Traversy are members of the Almonte Space Needs Committee. CARRIED

Be amended to read

Resolution No. 12-19

Moved by W. Thorngate

Seconded by M. Traversy

THAT the MMPLB authorizes the establishment of an Almonte Space Needs Assessment Ad Hoc Committee and further that the committee be comprised of Board Members J. Fraser, W. Thorngate, M. Traversy, CEO/Chief Librarian C. Row, and others as deemed appropriate.

Resolution No. 31-19

Moved by W. Thorngate

Seconded by M. Boucher

THAT the MMPLB formally strike a standing HR Committee consisting of B. Button, L. Czerwinski, and C. Peacock and further, that it is recognized that such committee was authorized to be established, without resolution, at the regular meeting of the MMPLB on March 27, 2019.

CARRIED

- b) 2020 Draft Budget

Resolution No. 32-19

Moved by J. Fraser

Seconded by W. Thorngate

THAT the MMPLB approves the 2020 draft budget as amended.

CARRIED

- c) 2019 Work Plan

The Board reviewed the 2019 Work Plan and C. Row will update the Plan and send members the updated version before the October meeting.

- d) Celebrating Partners Party- October 25, 2019

The Board will review the guest list.

- e) Closed meeting

[None]

f) Almonte fence

The Board understands that the fence beside the Almonte branch will be removed but asks that safeguards be in place to protect the garden.

g) Almonte Friendship Oven

The Board received the Almonte Friendship Oven report as information.

h) Reciprocal Borrowing Agreement with the Perth and District Union Public Library

Resolution No. 33-19

Moved by J. Maydan

Seconded by J. Fraser

THAT the MMPLB sign a Reciprocal Borrowing Agreement with the Perth and District Union Public Library Board.

CARRIED

i) Bill 108

The MMPLB received Bill 108 documents for information.

8. OTHER/NEW BUSINESS

a) Friends of the Library update- verbal

The Friends will be volunteering at the Charlotte Gray event at the Almonte Old Town Hall on Sunday, December 1st.

b) Space Needs Assessment Committee update-verbal

No one submitted a proposal for the RFP for step one of the Space Needs Assessment. The Space Needs committee has agreed to do the data analysis and information gathering steps and we have already received 269 survey results. In order to save time and money, the committee has decided to hire a facilitator and a writer for the final report. This route will save money for a detailed and costed architectural drawing.

c) Policy Committee

Resolution No. 34-19

Moved by M. Boucher

Seconded by W. Thorngate

THAT the MMPLB formally strike a standing Policy committee consisting of M. Boucher, C. Peacock and a staff member.

CARRIED

9. NEXT MEETING

October 23, 2019 at 3:00 p.m. at the Almonte Branch.

10. ADJOURNMENT

Resolution No. 35-19

Moved by J. Fraser

Seconded by M. Traversy

THAT the meeting be adjourned at 4:07 p.m.

CARRIED